

VOLUMETRIQ

VOLUME MANUFACTURING OF PEMFC STACKS FOR TRANSPORTATION AND IN-LINE QUALITY ASSURANCE

Grant agreement no.: 671465

Start date: 01.09.2015 – **Duration:** 36 months

Project Coordinator: Ashley Kells – Intelligent Energy

DELIVERABLE REPORT

D7.2 – DISSEMINATION AND KNOWLEDGE MANAGEMENT PROTOCOL		
Due Date	29 February 2016	
Author (s)	N. Cros - PXO	
Workpackage	WP7	
Workpackage leader	N. Cros - PXO	
Lead Beneficiary	N. Cros - PXO	
Date released by WP leader	25 February 2016	
Date released by Coordinator	29 February 2016	
DISSEMINATION LEVEL		
PU	<i>Public</i>	X
PP	<i>Restricted to other programme participants (including the Commission Services)</i>	
RE	<i>Restricted to a group specified by the consortium (including the Commission Services)</i>	
CO	<i>Confidential, only for members of the consortium (including the Commission Services)</i>	
NATURE OF THE DELIVERABLE		
R	<i>Report</i>	
P	<i>Prototype</i>	
D	<i>Demonstrator</i>	
O	<i>Other</i>	X

<i>SUMMARY</i>	
Keywords	<i>Dissemination and knowledge management protocol</i>
Abstract	To protect the intellectual property rights, confidentiality and the legitimate interests of the partners, a Dissemination Protocol is necessary so, information to be communicated or disseminated will be managed and receive the agreement of the Project Steering Committee before the information is deemed publishable.

<i>REVISIONS</i>			
Version	Date	Changed by	Comments
0.1	25 February 2016	N. Cros - PXO	

DISSEMINATION PROTOCOL FOR INTERNAL USE BY THE VOLUMETRIQ CONSORTIUM

Authors: Nathalie Cros (PXO), Ashley Kells (IE)

REVISIONS			
Version:	Date:	Changed by:	Comments:
0.10	3 November 2015	N. Cros, PXO	First draft
0.20	18 November 2015	C. Spandrzyk, IE	Second draft
0.30	20 February 2016	D. Jones, CNRS	Third draft

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I. SCOPE & DISSEMINATION PROCEDURE

Dissemination of the foreground generated by VOLUMETRIQ shall receive the agreement of the partners with the obligation to protect results (GA Article 27), the confidentiality obligations (GA Article 36), the security obligations (GA Article 37) or the obligations to protect personal data (GA Article 39).

Procedure to request permission for publication of foreground is detailed below:

- 1) A partner wishing to publish its own foreground generated in the project shall, at least **45** days prior to the presentation or publication, provide the relevant WP leader with the:
 - Abstract of the proposed presentation (indicate conference name, date); or
 - Complete presentation material, in the case of a conference presentation that the partners have already agreed can be made; or
 - Manuscript of the proposed publication (indicate journal name); or
 - Other documents describing the foreground it is proposed to disseminate.
- 2) Partner or intranet administrator (PXO) shall upload the document(s) on the VOLUMETRIQ intranet site in a dedicated folder ("Items for Dissemination") of the Project Document Database.
- 3) Partner or intranet administrator (PXO) shall send an email notification to the Coordinator and all partners at least 45 days prior to the presentation or publication indicating the date of document upload.
- 4) All partners have **30** days from date of the email notification in which to raise any objection to publication. Any objection shall be in writing to the lead contact for the proposed dissemination item, with cc to the Coordinator. If a Partner fails to raise any objections within the requisite time, they shall be deemed to have consented to the publication.
- 5) Any Party objecting to a publication shall show that its legitimate interests will suffer disproportionately great harm (e.g. the disclosure would prejudice the protection of its own foreground intellectual property) and shall include a precise request for necessary modifications.
- 6) If any objections are received, then the parties involved shall discuss how to overcome the concerns and use best efforts to reach a settlement on a presentation or publication that is publishable.
- 7) Thereafter, the information is deemed publishable.

II. PROCEDURE FOR OPEN ACCESS TO PEER REVIEWED RESEARCH ARTICLES

PROCESS

According to GA article 29.2, authors must make their published work openly available either through:

- 1) **Open access publishing:** Deposit the typeset, copy edited etc. published article. This is only possible without infringing copyright in the case of "open-access journals" or when **Gold**

Access has been purchased in the case of a standard publisher (Elsevier, RSC etc.) (Gold Access costs approximately 3000 USD or £2500). This is an eligible cost for the project (reimbursed at 100% under "Other").

Or:

2) **Self-archiving** - in an institutional (CNRS) repository – "**Green access**": This is possible without infringing copyright in the case of papers published in "open-access journals" and of final accepted peer-reviewed manuscripts after a period of "embargo". If publishers' policies do not allow compliance with grant agreement, the authors shall specifically request authorisation to self-archive prior to the end of the usual embargo period;

The repository must be institutional, not commercial.

Important: Authors must make their best efforts to ensure open-access to their articles within six months:

- If publishers' policies do not allow compliance with grant agreement, authors should negotiate an amendment or request an authorisation to self-archive within the specific embargo period
- If they cannot comply with the open access request, beneficiaries should inform the Commission and provide publisher's letter of refusal.

The open access mandate is composed of two steps:

- depositing publications into repositories
- providing open access to them.

These two steps may or may not occur at the same time, depending on whether open access publishing ('gold' open access) or self-archiving ('green' open access) is used, and, in the case of self-archiving, depending on the embargo period (if any).

Step 1:

As soon as possible and at the latest on publication, deposit a machine-readable electronic copy of the published version or final peer-reviewed manuscript accepted for publication in a repository for scientific publications;

Step2:

Ensure open access to the deposited publication — via the repository — at the latest:

- on publication, if an electronic version is available for free via the publisher, or
- within six months of publication

Step3

Ensure open access to the bibliographic metadata that identify the deposited publication. The bibliographic metadata must be in a standard format and must include the following:

- the terms "Fuel Cells and Hydrogen 2 Joint Undertaking", "European Union (EU)" and "Horizon 2020";
- the name of the action, acronym and grant number; the publication date, and length of embargo period if applicable, and a persistent identifier.

Institutional Repository & EC repository

CNRS: HAL

http://hal.archives-ouvertes.fr/index.php?halsid=et9c8o0i0n402talj05v3unfr5&action_todo=home

L'archive ouverte pluridisciplinaire HAL, est destinée au dépôt et à la diffusion d'articles scientifiques de niveau recherche, publiés ou non, et de thèses, émanant des établissements d'enseignement et de recherche français ou étrangers, des laboratoires publics ou privés.

Translates to

The multidisciplinary open archive HAL is for the deposition and diffusion of published or unpublished scientific research, and theses from French or foreign, public or private academic institutions and research laboratories.

Since HAL is not restricted to French scientific output, other VOLUMETRIQ partners can also use this repository, in the case that their own institution does not have a repository. The HAL website is in English too.

OpenAIRE:

<https://www.openaire.eu/en>

*OpenAIRE aims to support the implementation of Open Access in Europe. It provides the means to promote and realize the widespread adoption of the Open Access Policy, as set out by the ERC Scientific Council Guidelines for Open Access and the Open Access pilot launched by the European Commission. OpenAIRE, a three-year project, will establish the infrastructure for researchers to support them in complying with the EC OA pilot and the ERC Guidelines on Open Access. It will provide an extensive European Helpdesk System, based on a distributed network of national and regional liaison offices in 27 countries, to ensure localized help to researchers within their own context. It will build an OpenAIRE portal and e-Infrastructure for the repository networks and explore scientific data management services together with 5 disciplinary communities. It will **also provide a repository facility for researchers who do not have access to an institutional or discipline-specific repository***

III. INTERNAL RULES

Publication Details

An electronic copy of published version shall be provided to the Coordinator within 2 months of publication, so it can be made available to the FCH2 JU.

Publication on VOLUMETRIQ website & intranet

The abstract and publication reference shall be posted on the VOLUMETRIQ website, and an electronic version of the complete publication shall be uploaded to the VOLUMETRIQ Project Document Database.

IV. INFORMATION ON SUPPORT FROM THE EU AND JU MEMBERS — OBLIGATION FOR ACKNOWLEDGEMENT AND RIGHT TO USE THE JU LOGO AND THE EU EMBLEM

In agreement with the article 29.2 of the FCH JU GA, unless the JU requests or agrees otherwise or unless it is impossible, any dissemination of results (in any form, including electronic) must:

- display the JU logo (available on the intranet);
- display the EU emblem (available on the intranet) and
- include the following text:

“The research leading to these results has received funding from the European Union’s Horizon 2020 research and innovation programme for the Fuel Cells and Hydrogen 2 Joint Technology Initiative under grant agreement VOLUMETRIQ number 671465.”